

SUPPLEMENTAL REPORT OF THE DEMOCRATIC SERVICES MANAGER  
Agenda item 5.3.1

**5. CHANGES TO THE CONSTITUTION:**

**(i) ARTICLE 7 – ASSISTANT CABINET MEMBERS**

Paragraph 7.08 sets out the role and limitations of Assistant Cabinet members and includes reference to the former Cabinet Overview & Scrutiny Committee as follows (paragraph breaks added for ease of reference).

**Assistant Cabinet Members** Other Councillors may, from time to time, be designated by the Leader as Assistant Cabinet Members. Such Councillors will not be a member of the Executive and will not participate in Executive decision making but may work closely with an Executive Member.

He or she will not be a member of the Cabinet Overview and Scrutiny Committee or any Overview and Scrutiny Committee relating to the specific responsibilities of the Executive Member he or she is assisting, but will be able to serve on unrelated Overview and Scrutiny Committees.

An Assistant Cabinet Member may represent the relevant Executive Member at briefing meetings He or she will not have delegated powers and will not be entitled to speak or vote at Cabinet meetings or Cabinet Committee meetings nor deputise for the Cabinet Member when the Cabinet Member is called to appear at Overview and Scrutiny Committees.

An amendment the second paragraph of this is proposed as follows:

He or she will not be a member of the Business Management Overview & Scrutiny sub-Committee, nor any Overview and Scrutiny Committee, Panel, Task & Finish Group relating to the specific responsibilities of the Executive Member he or she is assisting or any other area to which they are assigned, but will be able to serve on unrelated Overview and Scrutiny Committees, Panels, Task & Finish Groups, etc.

**RECOMMEND - that the revised wording in paragraph 7.08 of the Constitution shown above be approved.**

**(ii) AMENDMENTS TO THE TERMS OF REFERENCE OF THE BUDGET PERFORMANCE OVERVIEW AND SCRUTINY COMMITTEE**

Council is requested to amend the Overview & Scrutiny procedure rules in the Constitution to delete reference to 'Best Value' from the terms of reference of the Budget & Performance Overview and Scrutiny Committee.

**RECOMMEND - That Council amend the Overview & Scrutiny Procedure Rules in the Constitution to update the terms of reference of the Budget & Performance Overview and Scrutiny Committee as outlined in Appendix A.**

## 6. OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2009/2010

Attached, at Appendix B is the report of the Overview and Scrutiny Manager.

**RECOMMEND – That the proposed forward plan work programmes for 2009/2010 identified by the Council’s Overview and Scrutiny Committees/Sub-Committees, be approved.**

## 7. AMENDMENTS TO ITEMS ON THE AGENDA

### (i) *Item 3.1: Motion in the name of Councillor Geof Cooke*

Amendment in the name of Councillor Alison Moore

Delete all and replace with:

“Council notes the damage that has been caused to the political system by the parliamentary expenses saga in this country.

Council believes that Local Authority Councillors should not decide their own remuneration, and therefore Council asks Cabinet to lobby government for a change in the law so that Council must accept the recommendations of the Independent Review Panel on Members’ Allowances (IRP).

Until a change in the law is secured, Council agrees that due regard should be paid to IRP recommendations on Members' Allowances each year, and resolves that where Council's decision on Members' Allowances differs from IRP recommendations reasons for not implementing those recommendations should be given.

Council also resolves that the IRP should be convened as soon as possible to consider a cap on overall councillors’ allowances in Barnet, including the re-introduction of the cap on individuals claiming multiple Special Responsibility Allowances.

Council further resolves to publish on the Barnet council website all expenses and allowances claimed by councillors on an annual basis from now on.”

Under Standing Order Part 4, Section 1, 31.5: if my item is not dealt with by the end of the meeting I ask that it be voted upon at the council meeting.

### (ii) *Item 3.2: Motion in the name of Councillor Monroe Palmer*

Amendment in the of Councillor Alison Moore

Delete all and replace with:

“Council notes the increase in street drinkers, in particular in and around Cricklewood and Golders Green Town Centres. Council further notes the concerns of local residents confronted by this anti social behaviour. Council also notes that a public meeting of residents, held on 17<sup>th</sup> June in Cricklewood called upon Barnet Council to follow the leads of Brent and Camden in designating the whole Borough as a street drinkers alcohol free zone

Council therefore requests the Cabinet to extend the ‘no street drinking alcohol zones’ to cover Golders Green and Cricklewood Town Centres and to also consider making the whole Borough an alcohol free zone as far as street drinking is concerned.

Council also asks Cabinet to ensure that signage for alcohol free zones includes "no drinking alcohol" symbols."

Under Standing Order Part 4, Section 1, 31.5: if my item is not dealt with by the end of the meeting I ask that it be voted upon at the council meeting.

**(iii) Item 3.3; Motion in the name of Councillor Fiona Bulmer**

Amendment in the name of Councillor Anne Hutton

Delete all and replace with:

"Council notes that our faith schools sadly remain vulnerable to attacks motivated by racial hatred. Council believes that our Borough's schools are particularly at risk from anti-Semitic attacks.

Council believes that it is unfair that parents have been forced to pay for private security in order to protect faith schools.

Council recognises the efforts of local Hendon MP, Andrew Dismore, in lobbying the government for additional funds for security measures in faith schools, and that the Government has agreed that schools and authorities can use their devolved capital funding for investment in security equipment at school sites and premises where this is a priority.

Council also believes that the delegated schools budget should be increased to cover the costs of securing the safety of all the Borough's schools, including faith schools.

Council calls upon the Chief Executive to write to the Secretary of State to request an increase in the delegated schools budget to meet the cost of securing the Borough's schools, including faith schools."

Under Standing Order Part 4, Section 1, 31.5: if my item is not dealt with by the end of the meeting I ask that it be voted upon at the council meeting.

**(iv) Item 3.4: Motion in the name of Councillor Robert Rams**

Amendment in the name of Councillor Charlie O-Macauley

Delete all and replace with:

"Council welcomes the complete redevelopment of Burnt Oak Library which has expanded the services available on the site and enabled the Library to become a community hub. In addition to being a lending and reference library the site now has a customer service centre, allowing residents to speak to experienced staff and seek help from the Citizens Advice Bureau.

Council notes that the new additional services at Burnt Oak Library allows residents in this economically deprived area access to council services without the inconvenience of travelling to Barnet House.

Council believes that the refurbished Library represents the new and better way that public sector bodies are able to work together in order to provide better services to residents at reduced cost.

Council requests that Cabinet examine the success of Burnt Oak Library to assess what lessons can be extrapolated for use across council services.

Council also requests that:

- Cabinet examines the possibility of increasing library opening hours back to 2002 levels across the libraries estate, so that customers can enjoy even more access to this and other council services.
- Cabinet confirm that they will not be closing any libraries as part of the new library strategy, or at any point in the future.”

Under Standing Order Part 4, Section 1, 31.5: if my item is not dealt with by the end of the meeting I ask that it be voted upon at the Council meeting

**(v) *Item 3.5: Motion in the name of Councillor Richard Cornelius***

Amendment in the name of Councillor Anne Hutton

Delete all and replace with:

“Council notes that Cabinet has agreed to remove assistance to vulnerable older people living in sheltered housing by scrapping residential wardens.

Council also notes that there is widespread opposition to this proposal from hundreds of residents in sheltered housing and their families, many of whom do not believe their views have been listened to.

Council further notes that over 2,500 objectors have signed a series of petitions opposing the proposals.

Council believes that elderly residents not living in sheltered housing are entitled to receive whatever support services they need, but this should be in addition to the residential warden service for those residents in sheltered housing that need and want it, not at the expense of it.

Council also believes that before any support services are removed or re-commissioned a comprehensive needs analysis should be undertaken to establish the precise level of need in the Borough and the cost of providing it.

Council therefore requests that the Business Management Overview & Scrutiny Subcommittee establishes a scrutiny panel to investigate the support needs of older people in Barnet.

Council notes that the Telecare alarm service that elderly people in sheltered housing use in the event of an emergency has been given a "No assurance" rating by internal auditors.

Council asks Cabinet to delay implementation of the decision to scrap the residential wardens until the scrutiny work on need has concluded, and the Telecare service has been improved to a "Good" standard.”

Under Standing Order Part 4, Section 1, 31.5: if my item is not dealt with by the end of the meeting I ask that it be voted upon at the Council meeting

**(vi) *Item 3.6: Motion in the name of Councillor Richard Cornelius***

Amendment in the name of Councillor Ross Houston

Delete all and replace with:

“Council welcomes the announcement by the Minister of Housing that the Housing Revenue Account (HRA) subsidy system is to be dismantled and replaced by a devolved system of responsibility and function.

Council notes that the proposed changes to the HRA will allow Local Authorities to keep rent and capital receipts from new build council housing in Barnet which could be used to build and maintain homes for local people, helping thousands of families in need of good affordable housing in the Borough to finally have a chance of getting a permanent home.

Council congratulates the Minister for listening to Barnet and other London Boroughs, and requests Cabinet consider the reformed system when assessing the Housing Strategy Review.

Council also calls on the Chief Executive to write to the Minister of Housing urging him to implement a fully self-financing, locally devolved system in the shortest possible timetable.

Council further asks Cabinet to agree Boris Johnson's proposed indicative affordable housing targets in order to meet housing need within Barnet and progress with the delivery of affordable housing in the Borough.”

Under Standing Order Part 4, Section 1, 31.5: if my item is not dealt with by the end of the meeting I ask that it be voted upon at the Council meeting

**(vii) *Item 4.1: Administration Policy Item in the name of Councillor Matthew Offord***

**(a) Amendment in the name of Councillor Alan Schneiderman**

Delete all and replace with:

“Council notes that as a result of the global economic downturn, the number of residents claiming unemployment benefit in Barnet has risen by 81% from May 2008 to May 2009. In the same period the number of claimants under 24 has risen 52%. This is the highest level of unemployment claimants the London Borough of Barnet has had since 1997.

Council also notes that under Labour, Britain has had the longest period of sustained low inflation since the 1960s, with the highest levels of employment since records began, including the second highest employment rate and GDP per head of the G7.

Council further notes that under Labour, Britain has had the lowest interest rates since the 1960s, and that even after recent events in the financial sector, inflation rates over the last decade have averaged less than half their rates between 1979 and 1997.

Council also notes that there are approximately 430,000 more VAT registered businesses now than in 1997, and 350,000 more self-employed people, with 1.8 million people helped into work through the New Deal, and the number of young people making long-term unemployment claims cut by over 75 per cent.

Council believes that Britain is better placed to emerge from the global economic slowdown stronger than before, but that we need to take further action to help those hard-working families who are affected at the moment by the credit crunch.

In particular, Council believes that long-term and youth unemployment damages the social fabric of our Borough and that all public sector bodies have a duty to work towards eradicating it.

Council welcomes, therefore, the government's launch of "Building Britain's Future" which focuses on jobs, including guaranteeing every young person who has been out of work for a year a job, training or work experience, and offers adults who have been out of work for six months help with setting up a business, skills training, or volunteering opportunities.

Council also welcomes as part of "Building Britain's Future" the £1 billion Future Jobs Fund that will provide 100,000 jobs for young people and a further 50,000 new jobs in areas of high unemployment.

Council believes LB Barnet also has a role to play in helping hard-working families through these tough economic times and requests that Cabinet:

1. Work closely with the Connexions service to ensure they are focused on getting young people back into work
2. Ensure that the Borough's population is aware of these new government initiatives, including the Mayor of London's scheme which enables those in receipt of Job Seekers Allowance (JSA) or the new Employment and Support Allowance (ESA) half-price bus travel in London
3. Explore ways of seeking the assistance of voluntary and third sector in order to form a partnership tackling youth and long-term unemployment
4. Seeks to increase the support for local businesses in the Borough."

**(b)** Amendment in the name of Councillor Wayne Casey

Insert the following at the end of point 3:

4. Undertakes a review of the ways in which local employers can become **more** involved in the design of courses of training and education (particularly further education)
5. Explores ways in which children and young people can be encouraged to pursue a **greater range** of interests throughout their school and college careers combined with a **realistic** assessment about which of their interests are going to enhance their future job prospects
6. Explores ways in which the council can provide opportunities for young people to take on voluntary responsibilities and membership of voluntary organisations
7. Targets resources to tackle youth unemployment at the most disadvantaged sectors of the community

**8. FURTHER COMMENTS ON THE WORK OF CABINET – AGENDA ITEM 6.1**

Comments in the name of

**(iii) Councillor Susette Palmer**

I understand that the LGA has been working with CPAG to provide a toolkit to help family finances by encouraging take up of all benefit entitlements. Could you please tell me what work Barnet is doing to encourage benefit take up for families along the lines the LGA is recommending.

- (iv) **Councillor Brian Salinger**  
To comment on the problems being encountered by the residents of Amber Close, a new development completed in the latter part of 2008.
- (v) **Councillor Alison Moore**  
To comment on fire safety in council and social housing in Barnet.
- (vi) **Councillor Kath McGuirk**  
To comment on Cabinet's work with young people.

David Seabrooke  
Democratic Services Manager

### **Budget and Performance Overview and Scrutiny Committee**

#### Membership

10 Non-executive Members

#### **Responsibilities;**

To scrutinise;

1. The overall performance, effectiveness and value for money of Council services, including the planning, implementation and outcomes of all corporate improvement strategies;
2. The effectiveness of the Council's partnerships in furthering the Council's community and corporate plans, communication and public consultation;
- ~~3. The robustness of Best Value reviews and implementation of Best Value improvement plans;~~
3. The Council's Information and Communications Technology systems including e-government, investment, implementation and service delivery.
4. Scrutinising the Council's annual budget process, reviewing and scrutinising its performance in relation to budget management, and assisting the Council in developing the three-year budget strategy.
5. To consider, consult upon, comment and, where appropriate, make recommendations to the Executive in respect of the proposed Council budget and Medium Term Financial Strategy.
6. The financial management of resources available to the Council including property and asset acquisitions and disposals, reviewing the council-wide property and asset strategy and the capital investment programme.
7. To contribute as required by the Policy and Performance Overview and Scrutiny Committee to the development of the Overview and Scrutiny Annual Work Programme.
9. To contribute to the Annual Report on the Overview & Scrutiny process in Barnet in accordance with the provisions of Rule 7.
10. To undertake scrutiny of:
  - Local Strategic Partnership
  - Thematic Boards
  - Partnerships and sub-Partnerships
  - Relevant partner associations not covered by other stand alone committees.
11. Additionally and insofar as relating to matters within its remit, to perform the Overview and Scrutiny role in relation to:
  - The Council's leadership role in relation to diversity and inclusiveness; and



- The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety.

<b>Overview and Scrutiny Committees</b> <b>2008/2009</b>
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The Constitution of the Council states that Overview and Scrutiny Committees/Sub-Committees will be responsible for setting their own forward work programme and in doing so should take into account wishes of Members on that committee who are not members of the political group or groups forming the administration. It is a requirement of the Constitution that these work programmes be submitted to the Council for approval.

### **2008/09 – A summary of Overview & Scrutiny work**

The 2008/09 Overview and Scrutiny Work Programmes was approved by the Council on 4 November 2008. This did not include the Cabinet Overview and Scrutiny Committee who were responsible for scrutinising the Cabinet and other Executive Decisions as appropriate before they are implemented by means of the call- in arrangements.

Some of the key highlights of the programme are set out below:

#### **First Class Education and Children Overview and Scrutiny Committee 2008/9**

- Criminal Records Bureau checks on Governors – An update report on the Safeguarding Vulnerable Groups Bill
- Youth sexual health (male and female) and teenage pregnancies -report from the PCT
- Widening the Curriculum and post-16 education
- Safeguarding Children in Barnet
- Summary of Ofsted inspections
- On-going monitoring of the Council's children's residential settings; a crucial area of work

#### **Cleaner, Greener, Transport and Development**

- Signature Street Cleaning Service
- Road Traffic Accidents

#### **Tackling Crime and Housing**

- Barnet Homes Audit Commission Inspection
- Role of Homes and Communities Agency (HCA) and Tenant Services Authority (HAS)
- Plans to update Barnet's Housing Strategy
- Temporary accommodation and non secure tenancies on regeneration estates

#### **Resources, Performance and Partnerships**

- Local Area Agreement – Agreed Targets
- Customer Relationship Management
- Development of the IS Strategy
- Capital Asset & Property Strategy
- Community Engagement Strategy

#### **Supporting the Vulnerable in our Community**

This Committee's work covered all aspects of supporting the vulnerable adults in the community. Required by statute to carry out scrutiny of the performance of the

health sector, the Committee have built up excellent working relationships with partners in the health sectors, for example, the Barnet PCT, the Royal Free Hampstead NHS Trust, the Barnet, Enfield and Haringey Mental Health Trust.

- Primary Care Strategy and Focus on Redevelopment of Finchley Memorial Hospital
- Adult Social Care – Safeguarding Adults
- Maternity Services Barnet and Chase Farm NHS Trust
- LINKS
- Annual Health check 2008/09 – the Committee considered self-declarations from Barnet Primary Care Trust, The Royal Free Hospital NHS Trust, Barnet and Chase Farm Hospitals NHS Trust and Barnet, Enfield and Haringey Mental Health Trust
- Joint Overview & Scrutiny Committees (JOSC)

### Overview and Scrutiny Working Group Reviews 2008/9

During the 2008/09 municipal year, a number of Overview and Scrutiny reviews were conducted and reported to Cabinet/Council-

Overview & Scrutiny Committee	Review	Information
First Class Education & Children Overview & Scrutiny Committee	Children’s centres and the extended services in and around schools in Barnet - draft report	A review of the current provision of Children Centres and the extended services in and around schools, seeking to identify any further recommendations which may assist with the provision of Children Centres and extended services.
First Class Education & Children Overview & Scrutiny Committee	Transitions from Children’s Services to Adult Services focussing on mental health services for looked after children	A review of the transition from Children’s services to Adult services focusing on mental health services for looked after children. It was also agreed to explore the differences in the availability and delivery of mental health services for young people.
Joint working group - First Class Education & Children Overview & Scrutiny Committee and Supporting the Vulnerable in Our Community Overview and Scrutiny Committee	Young Carers Review	The joint working group conducted this review with a view to establishing what provision the Council made to young carers and how this could be further developed.
Cleaner, Greener, Transport & Development Overview & Scrutiny Committee	Protection of trees in the borough	A review to establish the nature of the threats to trees in the Borough and, secondly, to suggest

		revised policy and procedures which will assist in protecting the Borough's trees.
Cleaner, Greener, Transport & Development Overview & Scrutiny Committee	Signature Street Cleaning Service	A review of street cleaning service in Barnet town centres, transport hubs and hotspots and its effectiveness of working with others where relevant such as Transport for London to keep the borough clean. This review also considered street cleansing provision for residents within Barnet Homes.
Cleaner, Greener, Transport & Development Overview & Scrutiny Committee	Parks Review	A review of premier and non-premier parks in Barnet. This review included consideration of how to make parks more user friendly and well maintained, how to increase the usage of parks and the effectiveness of the London Borough of Barnet's publicity on parks.
Cleaner, Greener, Transport & Development Overview & Scrutiny Committee	Open Spaces	A review of open spaces in the borough (an extension of the parks review).
Tackling Crime and Housing Overview & Scrutiny Committee	Anti-Social Behaviour (ASB) review	A review on how Barnet and its partners work together to deliver on ASB priorities.
Resources, Performance and Partnerships Overview & Scrutiny Committee	Local Strategic Partnership Review	A review of the way in which Barnet's Local Strategic Partnership operates, the outcomes it can facilitate and the changing role of the LSP in the context of the place shaping agenda.
Resources, Performance and Partnerships Overview & Scrutiny Committee	Icelandic Banks	A review of the Treasury Management Strategy.

Overview & Scrutiny Committees/Sub-Committees 2009/10 Work Programmes
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### **Overview & Scrutiny – New Arrangements**

At its meeting on 15 July 2008, the Council made a series of decisions concerning the future shape of the Overview & Scrutiny process following on from the report of the Scrutiny Commission which was established to examine Overview and Scrutiny practices. At the Annual Council Meeting of 19<sup>th</sup> May 2009, the existing Overview and Scrutiny structure was disbanded and the new arrangements were endorsed.

The new structure consists of six Overview & Scrutiny bodies-

- Policy & Performance Overview and Scrutiny Committee
- Business Management Overview and Scrutiny Sub-Committee
- Children's Services Overview and Scrutiny Sub-Committee
- Adult Social Services Overview and Scrutiny Sub-Committee
- Budget and Performance Overview and Scrutiny Committee
- Health Overview and Scrutiny Committee

There will also be Task and Finish Groups appointed to conduct reviews and Scrutiny Panels as and when appropriate.

### **Overview & Scrutiny Committees/Sub-Committees 2009/2010 Work Programmes**

Detailed in this report are the work programmes for 2009/10 for the Overview and Scrutiny Committees/Sub-Committees.

The Council's Overview & Scrutiny Committees/Sub-Committees met during June to discuss and agree forward work programmes for 2009/10. These are appended as follows-

- Policy & Performance Overview & Scrutiny Committee- **Appendix 1**
- Business Management Overview & Scrutiny Sub-Committee- **Appendix 2**
- Children's Services Overview & Scrutiny Sub-Committee- **Appendix 3**
- Adult Social Services Overview and Scrutiny Sub-Committee – **Appendix 4**
- Budget and Performance Overview and Scrutiny Committee- **Appendix 5**
- Health Overview and Scrutiny Committee – **Appendix 6**

It is important to note that these programmes are reviewed throughout the year by the Overview and Scrutiny Committees/Sub-Committees. The Committees/Sub-Committees however, may need to respond to circumstances prevailing at the time. This could result in variations to the programme such as inclusions or deletions, or reprioritising the issues.

**RECOMMEND –**

**(1) That the key highlights of the 2008/09 programme be noted.**

**(2) That the work programmes for 2009/10 identified by the Council's Overview & Scrutiny Committees/Sub-Committees be approved .**

**Policy & Performance Overview and Scrutiny Committee Work Programme 2009/10**

30<sup>th</sup> June 2009

**ITEMS TO BE CONSIDERED**

**INFORMATION**

**REPORT ORIGIN**

**LINK TO CABINET / CORPORATE PLAN**

**Corporate Plan 2009-10**

The Committee will receive information on the Corporate Plan with a summary of the Key Priorities for 2009-10 and how the Corporate Plan will be reflected in the work of Overview and Scrutiny Committees.

Scrutiny Office

The Corporate Plan sets out the Council's values and priorities, which in turn guide the setting of detailed objectives and targets and allocation of resources.

The Corporate Plan is the primary source document against which policy considerations are evaluated in Committee and Delegated Powers Reports.

The six priority outcomes are-

- A successful city suburb
- Strong and healthy
- Promoting independence
- A bright future for children and young people
- Clean, green and safe
- More choice, better value

The Corporate Plan 2009-10 also includes the following priority improvement objectives-

- Converse with local people to increase their participation in democratic engagement (Barnet – the people)

			<ul style="list-style-type: none"> <li>▪ Improve Member satisfaction with the Scrutiny process (Barnet – the organisation)</li> </ul>
<b>Policy &amp; Performance Overview and Scrutiny Committee – the business of the committee and the Committee’s terms of Reference</b>	<p>The Committee will receive a report on the functions of the Policy &amp; Performance Overview &amp; Scrutiny Committee. Appendix 1 will include the Terms of Reference for this committee and the sub-Committees.</p>	<p>Scrutiny Office</p>	<p>Overview and Scrutiny committees/sub-Committees must ensure that the work of Scrutiny is reflective of Council priorities.</p> <p>The six priority outcomes are</p> <ul style="list-style-type: none"> <li>▪ A successful city suburb</li> <li>▪ Strong and healthy</li> <li>▪ Promoting independence</li> <li>▪ A bright future for children and young people</li> <li>▪ Clean, green and safe</li> <li>▪ More choice, better value</li> </ul> <p>The Corporate Plan 2009-10 also includes the following priority improvement objectives–</p> <ul style="list-style-type: none"> <li>▪ Converse with local people to increase their participation in democratic engagement (Barnet – the people)</li> <li>▪ Improve Member satisfaction with the Scrutiny process (Barnet – the organisation)</li> </ul>
<b>Overview &amp; Scrutiny Work Programmes 2009/10 –</b> <ul style="list-style-type: none"> <li>▪ Policy &amp; Performance OSC</li> <li>▪ Business Management OSSC</li> <li>▪ Children’s Services OSSC</li> <li>▪ Adult Social Services OSSC</li> </ul>	<p>The Committee will approve the work programmes for 2009-10.</p>	<p>Scrutiny Office</p>	<p>Overview and Scrutiny committees/sub-Committees must ensure that the work of Scrutiny is reflective of Council priorities and highlight, where appropriate, policy development and pre-decision scrutiny.</p>



<b>Appointment of Task and Finish Groups/Scrutiny Panels</b>	The Committee will appoint Task & Finish Group/Scrutiny Panels.	Scrutiny Office	This will be dependant on the TFG/Scrutiny Panel appointed.
<b>13<sup>th</sup> April 2010</b>			
<b>ITEMS TO BE CONSIDERED</b>	<b>INFORMATION</b>	<b>REPORT ORIGIN</b>	<b>LINK TO CABINET/ CORPORATE PLAN</b>
Overview & Scrutiny – Annual review of effectiveness			
Overview & Scrutiny Annual Report			
Approval of Work Programmes 2010-11			

## Business Management Overview and Scrutiny sub-Committee Work Programme 2009/10

18 June 2009

ITEMS CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Business Management Overview and Scrutiny Sub-Committee – Terms of Reference	The Committee received information on the functions of the Business Management Overview & Scrutiny sub-Committee.	Scrutiny Office	<ul style="list-style-type: none"> <li>▪ Review and reposition scrutiny to perform a more effective role</li> <li>▪ Enhance and further develop corporate governance</li> <li>▪ Stimulate high quality democratic engagement</li> <li>▪ Inform and encourage residents to get involved via consultation</li> <li>▪ Promote community engagement (in light of new legislation)</li> </ul>
Business Management Overview and Scrutiny sub-Committee – Call-in	The Committee received a report outlining the Call-in function of the Business Management Overview & Scrutiny sub-Committee under the new arrangements.	Scrutiny Office	<b>As above</b>
Items called in: Aerodrome Road and Bridge Road Closure; and Sheltered Housing Services	The relevant Cabinet Member(s) were in attendance.	-	-

13 July 2009

ITEMS TO BE CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET/ CORPORATE PLAN
Items called in: Future Shape of the Council; and Corporate Plan	The relevant Cabinet Member(s) will be in attendance.		
Task & Finish Groups		Scrutiny Office	
Scrutiny Panel – Future Shape of the Council		Scrutiny Office	
Standing Item – Cabinet Forward Work Programme			
Standing Item – Business Management OSSC Forward Work Programme 2009/10			
*Any other items within the Sub-Committee's terms of reference.			

**\*Please note that the Business Management Overview and Scrutiny sub-Committee's Forward Work Programme 2009-10 is an evolving document which is dependent on the work of Task and Finish Groups, Scrutiny Panels and any other business within the remit of this committee.**

**FUTURE MEETING DATES**

**7<sup>TH</sup> SEPTEMBER 2009**

**2<sup>ND</sup> NOVEMBER 2009**

**14<sup>TH</sup> DECEMBER 2009**

**25<sup>TH</sup> JANUARY 2010**

**1<sup>ST</sup> MARCH 2010**

**26<sup>TH</sup> APRIL 2010**

**Children's Services Overview and Scrutiny sub-Committee Work Programme 2009/10**

15<sup>TH</sup> JULY 2009

ITEMS TO BE CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
<p><b>Children's Overview &amp; Scrutiny Committee – 2009/10 Forward Work Programme</b></p>	<p>The Committee to agree which items are to be taken at each meeting for 2009/10.</p>	<p>Internal – Scrutiny office</p>	<p>Links to the Corporate Plan/Cabinet will be included next to each item.</p>
<p><b>Corporate Parenting : Member and Officer visits to Barnet's Children's Homes.</b></p>	<p>New rota to be established for Members to visit children's homes in the borough. Statutory Officer visits to continue and be reported to Children's Services OSC.</p>	<p>Internal- Children's OSC Decisions 7-05-09</p>	<p><b>Priority Improvement Objective:</b> Safe at school, safe at home, safe in the community</p> <p>(1) Reduce the number of children in care through better prevention.</p>
<p><b>ITEMS TO BE CONSIDERED Future Meetings</b></p>	<p><b>INFORMATION</b></p>	<p><b>REPORT ORIGIN</b></p>	<p><b>LINK TO CABINET / CORPORATE PLAN</b></p>

<b>Safeguarding</b>	Paper on how Children's OSC should scrutinise safeguarding in the borough. What should the Children's OSC be looking for/at? Possible series of audits	Internal- submitted by a member of the committee	<b>Priority Improvement Objective:</b> Promote safeguarding as everybody's business.  Complete overall review of safeguarding practice across all agencies- there are <b><u>10 priority improvement milestones</u></b> set for 2009/2010
<b>NEET (Number of Children not in education, employment or training)</b>	NEET and vulnerable groups	Internal – submitted by a member of the committee	<b>Priority Improvement Objective:</b> (1)Improving employability (2)Safe at school, safe at home, safe in the community
<b>PSCIP Programme</b>	The committee to consider further information on the school building programme in Barnet.	Internal- submitted by a member of the committee	<b>Priority Improvement Objective</b> (1)Ensuring that every school is a good school for every child. (2)Improve school Buildings
<b>Provision of post-16 Education</b>	The committee to consider the provision of post-16 education in Barnet.	Internal- Labour Group proposal	<b>Priority Improvement Objective:</b> Improving employability. (1)Broaden the range and level of qualifications for 14-19 year olds (2) Improve school- based information, advice and guidance on training and employment.
<b>14-19 Education Bill</b>	An updated report at the end of the calendar year on how Barnet will address the requirements of the 14-19 Education Bill.	Internal- FCE Decisions 7/05/09	<b>Priority Improvement Objective:</b> Improving employability (1)Broaden the range and level of qualifications for 14-19 year olds
<b>Annual inspection by Ofsted</b>			

<b>FUTURE MEETING DATES</b>
<b>SEPTEMBER 2009- TO BE ARRANGED</b>
<b>18<sup>TH</sup> NOVEMBER 2009</b>
<b>1st FEBRUARY 2010</b>
<b>27<sup>TH</sup> APRIL 2010</b>

Current Task & Finish Groups –

- Supporting enterprise in the borough (including social enterprise)
- School places
- Advice provision in the borough

## Adult Social Services Overview and Scrutiny sub-Committee Work Programme 2009/10

16<sup>TH</sup> JULY 2009

ITEMS TO BE CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
<b>Adult Social Services Overview &amp; Scrutiny Committee – 2009/10 Forward Work Programme</b>	The Committee to consider the items included on the work programme for 2009/10.	Internal – Scrutiny office	Links to the Corporate Plan/Cabinet will be included next to each item.
<b>Annual Complaints Report 2008-2009</b>	The Committee to consider the annual complaints report	Internal – statutory requirement	<b>Priority Improvement objective:</b> Complaints are responded to in a timely & appropriate way and where appropriate jointly with NHS partners
<b>Prevention framework for Adult Social Services</b>	The committee to consider the development of a prevention framework for Adult Social Services to prevent people needing more intensive care packages.	Internal- Adult Social Services	<b>Priority Improvement objective:</b> Further development of enablement service to ensure that people are effectively supported to maintain/regain their independence and remain living independently.

5<sup>th</sup> NOVEMBER 2009

ITEMS TO BE CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
<b>Annual Adult Safeguarding Report</b>	The committee to consider the annual report on safeguarding vulnerable adults	Internal- ( regulator expectation)	<b>Priority Improvement Objective:</b> Deliver the Choice and Independence Action Plan in Adult social services whilst strengthening our safe guarding arrangements for the most vulnerable.
<b>Old People's Housing Strategy</b>	The committee to consider a progress report on the remodelling of support services provided to sheltered housing residents.	Internal -2008/2009 Tackling Crime & Housing OSC Forward Work Programme	<b>Priority Improvement Objective:</b> To remodel support services provided to sheltered housing residents.
<b>Green Paper on Adult Social Services</b>	The committee to consider a report on Barnet's policy position on developing an affordable social services system.	Internal- Adult Social Services	
<b>2<sup>ND</sup> FEBRUARY 2010</b>			
ITEMS TO BE CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET/ CORPORATE PLAN
<b>Annual Care Quality Commission Report</b>	The committee to consider the annual care quality commission report for Adult social services available in February 2010.	External- Care Quality Commission	Statutory requirement
<b>Further items to be agreed by the sub-Committee.</b>			



## **FUTURE MEETING DATES**

**5<sup>TH</sup> NOVEMBER 2009**

**2<sup>ND</sup> FEBRUARY 2010**

**19<sup>TH</sup> APRIL 2010**

Current Task & Finish Groups –

- Supporting enterprise in the borough (including social enterprise)
- School places
- Advice provision in the borough

**BUDGET AND PERFORMANCE OVERVIEW & SCRUTINY COMMITTEE**  
**WORK PROGRAMME 2009/10**

17<sup>TH</sup> JUNE 2009

<b>ITEMS TO BE CONSIDERED</b>	<b>INFORMATION</b>	<b>REPORT ORIGIN</b>	<b>LINK TO CABINET / CORPORATE PLAN</b>
<b>Budget Overview &amp; Scrutiny Committee – 2009/10 Forward Work Programme</b>	The Committee to consider and agree the draft work programme for 2009/10.	Internal – Scrutiny office	
<b>Quarter Four Performance Indicators</b>	A report presenting progress against the Corporate Plan performance indicators at the end of 2008/09.	Internal - Performance	
<b>Financial Forward Plan</b>	To receive a presentation by the Director of Resources on the 2009/10 budget and financial forward plan followed by suggested budget review areas for consideration as part of the 2009/10 work programme.	Internal - Resources	

23<sup>RD</sup> JULY 2009

23 <sup>RD</sup> JULY 2009			
<b>ITEMS TO BE CONSIDERED</b>	<b>INFORMATION</b>	<b>REPORT ORIGIN</b>	<b>LINK TO CABINET / CORPORATE PLAN</b>
<b>Review of Major Projects</b>	Review of the Council's Major Projects	Internal – Resources	
<b>Welfare Rights Proposals and Partner Organisations</b>	Effects of service level agreements with partner organisations	Internal – Resources	
<b>Budget and Financial Forward Plan Updates</b>	Report on the latest position regarding risks, pressures and the Financial Forward Plan	Internal - Resources	
<b>FUTURE MEETINGS</b>			
<b>ITEMS TO BE CONSIDERED</b>	<b>INFORMATION</b>	<b>REPORT/REQUEST ORIGIN</b>	<b>LINK TO CABINET / CORPORATE PLAN</b>
Accommodation Strategy	To include information on the future of Council accommodation	Internal - Resources	
Restructure of Human Resources	To be considered when ready towards the end of the year	Internal - Resources	

Performance Information	Quarter 2 Performance Information, to be considered on 26 <sup>th</sup> November 2009	Internal - Performance	
Barnet Homes Business Plan	To be considered on 28 <sup>th</sup> January 2010.	External – Barnet Homes	
IS Strategy	Placed on work programme by final meeting of Resources, Performance and Partnerships Overview & Scrutiny Committee, 11/5/09.	Internal – Information Systems	
Response to Scrutiny Review of LSPs	Placed on work programme by final meeting of Resources, Performance and Partnerships Overview & Scrutiny Committee, 11/5/09.	Internal - partnerships	
Expenses and expense allowances of Officers and Members		Internal – Democratic Services / Finance	

**Future Meeting Dates:**

- **23<sup>rd</sup> July 2009**
- **19<sup>th</sup> October 2009**
- **26<sup>th</sup> November 2009**
- **28<sup>th</sup> January 2010**
- **8<sup>th</sup> April 2010**

**HEALTH OVERVIEW & SCRUTINY COMMITTEE**  
**WORK PROGRAMME 2009/10**

15 <sup>TH</sup> JUNE 2009			
ITEMS TO BE CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Health Overview & Scrutiny Committee – 2009/10 Forward Work Programme	The Committee to consider and agree the draft work programme for 2009/10.	Internal – Scrutiny office	
Swine Flu Update	Update from Andrew Burnett, Primary Care Trust	External - PCT	
20 <sup>TH</sup> JULY 2009			
ITEMS TO BE CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Barnet, Enfield & Harinegy Clinical Strategy	To receive the Implementation Plan for the BEH Clinical Strategy, to include information on the implications for the borough with regard the plans for Finchley Memorial and Edgware Hospitals.	External	

<b>Maternity Services Update</b>	A report to include information on the impact of Chase Farm Hospital, the potential extra inflow from Enfield and the impact on Barnet's hospital services future planning.	External – Barnet & Chase Farm Hospital	
<b>Joint Strategic Needs Assessment</b>	Update on the borough's Joint Strategic Needs Assessment.	Internal – Policy & Performance	
<b>Mental Health Trust Service Review Briefing</b>	Briefing on Modernising Care – Rationalising our Estates	External– MHT	
<b>FUTURE MEETINGS</b>			
<b>ITEMS TO BE CONSIDERED</b>	<b>INFORMATION</b>	<b>REPORT ORIGIN</b>	<b>LINK TO CABINET / CORPORATE PLAN</b>
<b>Stroke/Trauma Follow-Up</b>	Response to Healthcare for London	Internal	
<b>Breast Screening Update</b>	Breast Screening Update	External	
<b>Mental Health Update</b>	Mental Health Update	External	
<b>Sub-Regionally Commissioned Acute Services</b>	Item on possible sub-regional commissioning of acute services.	External	

<b>FUTURE MEETINGS</b>		<b>REPORT ORIGIN</b>	<b>LINK TO CABINET / CORPORATE PLAN</b>
<b>STATUTORY ITEMS</b>	<b>INFORMATION</b>		
<b>Annual Health Checks</b>	Annual Health Checks of Barnet PCT, BEH MHT, Royal Free and BCF.	External	
<b>LINKS Items</b>	Items requested by LINKS for consideration by the committee.	External	
<b>Substantial Variations</b>	Changes to health services provision constituting a 'substantial variation and development' under the provisions of the Health and Social Care Act 2001.	External – NHS Acute Trusts and Barnet PCT	

**Future Meeting Dates:**

- 9<sup>th</sup> November 2009
- 8<sup>th</sup> February 2010
- 28<sup>th</sup> April 2010